

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref.No.NITUK/Estt./OO/2020/001/A-1477

Date:

8 MAR 2020

OFFICE ORDER

In view of the prevailing situation due to outbreak of Coronavirus (COVID-2019), in the national interest, so as to prevent its further spread, following advisories are hereby issued as a precautionary measure to minimize the contact between people and thereby limit the spread of the virus:

- a) All Academics, Co-curriculum and Extra-curriculum activities including Project work, attendance requirement of M.Tech and Ph.D. scholars, Laboratory work etc. stands suspended till 31st March, 2020. The date may be extended further, keeping in view the situation. Henceforth, for further update on this issue, all students and employees are requested to regularly check the Institute website and respective email ids.
- b) During this period, all Faculty members shall conduct the courses through **ONLINE** mode by providing relevant study materials and assignments, etc. to the students.
- c) The Institute library will also remain closed up to 31st March, 2020.
- d) All students (UG, PG and Ph.D.) of Parent Campus, Srinagar (Garhwal) as well as Satellite Campus, Jaipur, are hereby directed to vacate the hostels and proceed to their home latest by 05:00 PM on or before 18th March 2020. The students will not be allowed to enter the campus up to 31st March, 2020.
- e) The students who are not staying in the Campus are advised not to visit the Campus during this period and are also advised to report to the nearby Medical Facility/Center, if they are suspecting Coronavirus (COVID-19) like symptoms.
- f) No Faculty members and Staff members shall be permitted to attend the Conference, Workshop, Short Term Course etc. The LTC shall not be permitted till further notice. Hence, all the sanctioned LTCs are hereby cancelled.
- g) All Students, Faculty, Officers and Staff members (including Outsourced Manpower) are advised to avoid large gatherings in the campus, to extent possible.
- h) The Institute Dispensary and essential services like Ambulance, Security and Housekeeping will continue to be functional as usual.
- i) The Institute Mess and Canteens shall also remain closed up to 31st March, 2020.
- j) All Faculty, Officers and Staff members will continue to discharge their official functions over Internet/VPN i.e. Work-from-Home, avoid social gatherings and maintain social distancing. However, if there is a need to be physically present in the Institute, they would be required to do so. Faculty members, Officers and Staff members should always be available on phone/email for contact at any point of time. However, all Deans, Associate Deans and Heads/Section Heads are required to come to the Institute for completing the pending work.
- k) During Work-from-Home mode, all the Faculty, Officers and Staff members, available in the station (Srinagar and Jaipur) shall be treated on duty till 31st March, 2020.
- l) All Faculty, Officers and Staff members shall be advised to restrict their movement and limit only for bare essential activities and follow the health advisories issued by the respective Govt. authorities from time to time.
- m) All Faculty, Officers and Staff members shall continue to follow the instructions of Office Order No.A-1362 dated 20/02/2020 regarding station leave.
- n) The staff deputed for the movement of DAK (Weekly) shall avoid using Public Transport; Institute Administration shall make suitable alternative arrangements for the same.

This is issued with the approval of the Competent Authority.



Registrar

Copy to:

1. All students and employees – through email
2. Assistant Registrar (Estt.)
3. Office of the Director
4. Office of the Registrar
5. Guard file - for record